



Official Nomination Application
WIT's 2009 Women of the Year in Technology Awards
Presented by Grant Thornton

About WIT & the Women of the Year in Technology Awards

WIT's mission is to develop and promote women for success in technology in Georgia. Women find working with WIT puts them on the fast-track to the top of the career ladder.

WIT's **Women of the Year in Technology** is an annual program that celebrates women executives in technology in their accomplishments as leaders in business, as visionaries of technology, and as women who make a difference in our communities.

To qualify, women must hold business, technology or scientific leadership roles within a technology organization or hold technology or scientific leadership roles within a non-technology organization.

The Call for Nominations for WIT's Women of the Year in Technology Awards is now open. All nominations must be submitted via email to Wit.Woty@gmail.com by Friday, July 24, 2009 at 5:00 pm, EDT. WIT reserves the right to extend the deadline at its discretion.

Minimum Nominee Requirements

- Is employed by a Georgia-based business/organization or a subsidiary with a significant leadership role in Georgia
- Performs a managerial role within her organization and holds budgetary responsibility
- Has a minimum of one year of managerial experience within the current organization as of May 12, 2009
- Has a primary residence in Georgia

Important Dates

It is important that all nominees take into account and plan for the important dates below as they are a critical part of the nomination process.

June 1, 2009	Opening call for nominations
July 24, 2009, 5 pm EDT	Nominations close
August 20, 2009	VIP reception, 5:30 p.m. to 7:30 p.m., Buckhead Club (Announcements of finalists by category and finalist videotaping where the finalist will be interviewed)
August 21, 2009	Press release and kickoff of ad series featuring honorees and finalists
September 3, 2009	Finalist interviews with the judges
October 1, 2009	Women of the Year Gala, 5:30-9:00 pm, Renaissance Waverly Hotel
October 2, 2009	Press release announcing winners and ad featuring winners

All nominees and a guest receive complimentary registration to attend the WOTY Awards VIP Reception. All nominees are recognized at this event for their achievement, and the finalists are announced.



Important Dates (continued)

Finalists will also be interviewed in a brief video production session from which clips will be featured at the Awards Gala. Additionally, each finalist will be scheduled for a one hour, face-to-face interview with the judges.

It is requested that all nominees attend the Awards Gala. WIT and the WOTY Awards sponsors wish to recognize all nominees as each one ranks among the highest caliber of women who help lead Georgia's technology industry.

WOTY 2009 Award Categories

Nominations are being accepted for three categories as described below. An individual may only be nominated for **one** of the following categories:

- **Emerging/Small Organizations**—those with up to 250 employees
- **Mid-sized/Medium Organizations**—those with 251 to 2,500 employees
- **Enterprise Organizations**—those with over 2,500 employees

Employee numbers should not include contractors, consultants or volunteers.

Evaluation Criteria for Nominees

Nomination Acceptance: All properly completed applications are reviewed by the WOTY Awards committee and representatives of WIT to verify that all applicants meet the minimum qualifications for the award, including:

- Role in the organization
- Impact on the organization's mission
- Involvement in initiatives and organizations outside of the workplace
- Impact of involvement in external activities or organizations
- Demonstrated leadership within and outside the company
- Demonstrated involvement in fostering the advancement of women in technology

Finalist Selection: The WOTY Awards Selection Committee will jointly screen each application and discuss each nominee. Three finalists will be chosen for each of the categories, based on the merits of their applications. Note that including key metrics as criteria strengthens a nominee's application.

WOTY Award Recipient Commitments and Obligations

Each application must be complete, include the nominee's bio, and be accompanied by a high-resolution electronic photo and high-resolution company logo (eps preferred).

In addition, each applicant agrees to the use of her name, photo, company name and information contained within the application for marketing and promotion purposes including, but not limited to, press releases, web site content, printed materials, media kits, advertisement, etc.

2009 WOTY Awards Finalists must be able to attend the 2009 WOTY Awards Gala on Thursday, October 1, 2009. In addition, 2009 WOTY Award Recipients may be asked to present awards to the 2010 winners at the WOTY 2010 Awards ceremony (date: TBD), and may also be contacted regarding leadership opportunities with WIT.

Finally, applicants agree to be contacted by a WIT media representative for interview purposes related to WIT's WOTY Awards.



Application Form

Applications must be completed in Microsoft Word.

- By checking this box, I hereby affirm the following:
- The nominee meets the 2009 WOTY minimum requirements,
 - The nominee has reviewed and approved this completed application,
 - The nominee is available to participate in person on the key dates listed, and
 - This application is in compliance with all of the requirements listed, including the word limit.

Select ONE category for this nomination:

- Emerging/Small Organization** (up to 250 employees)
 Mid-size/Medium Organization (251 to 2,500 employees)
 Enterprise Organization (over 2,500 employees)

Nominator Information

Nominator First Name:

Nominator Last Name:

Nominator Title:

Company/Organization Name:

Address Line 1:

Address Line 2:

City:

State:

Zip:

Work Phone:

Cell Phone:

Fax:

Email:

Assistant's First Name:

Assistant's Last Name:

Assistant's Phone:

Nominee Information

First Name:

Middle Name/Initial:

Last Name:

Name Suffix:

Title:

Company/Organization Name:

Address Line 1:

Address Line 2:

City:

State:

Zip:

Work Phone:

Cell Phone:

Fax:

Email:



Nominee Information (continued)

Assistant's First Name:
Assistant's Last Name:
Assistant's Phone:
Assistant's Cell Phone:
Assistant's Email:

Financial Data (Will be kept confidential)

A. Company/Organization Number of Employees:
Employee numbers should not include contractors, consultants or volunteers.

B. Company/Organization Annual Revenues (Non-Profit/Public Sector may substitute annual budget or applicable measurement):

Additional Profile Information

Nominee's Primary Point of Contact (If there is another person who should be the primary point of contact for the nominee, please provide that person's complete contact information.)

First Name:

Last Name:

Title:

Company/Organization Name:

Address Line 1:

Address Line 2:

City:

State:

Zip:

Work Phone:

Cell Phone:

Fax:

Email:

Please provide any special instructions for communicating with the nominee:

Nominee Role & Responsibilities

You must limit the combined length of your remaining answers to this application to 3,500 words. All sections must be complete for a nominee to be considered for the WOTY Award.

A. Provide a brief overview of the nominee's company or organization, including its primary services and/or products.

B. Describe the nominee's role and responsibilities within the organization and include the reporting and budget structure. Please also specifically state any new roles or responsibilities that the nominee has assumed over the last 12 months that reflect growth in her career.

Application Questions



1. What specific business and/or technology milestones has this nominee achieved for herself and/or for her company and why were they important? Provide up to three examples of how the nominee has demonstrated superior leadership in her company in achieving these milestones. Additionally, quantify results as it relates to positive impact to the organization such as increased revenues, reduced costs, greater productivity, improved customer satisfaction, development of employee talent, etc. If possible, include supporting materials such as metrics, awards, or letters of recommendation either in your response or as an addendum to your application.
2. List the civic and/or service organizations, business, and/or professional organizations in which the nominee is involved (include positions held where applicable) and provide up to three examples of how the nominee has demonstrated superior leadership in helping the organization(s) achieve a specific initiative and/or its mission. Please quantify as much as possible.
3. Describe the nominee's impact on people through her mentoring capabilities. Be specific in examples.
4. How, in your opinion, does this nominee foster the mission of WIT, of "promoting the advancement of women in technology?"

References

Please provide two to three references (please include name, title, organization, and phone #) for WIT to call concerning the nominee's positive impact relative to mentoring.

Reference #1:

Reference #2:

Reference #3:



Nominee's Bio

Provide a 200 to 300 word bio for the nominee. Include any honors/awards the nominee has received.

Next Steps

Please submit the completed application along with a professional photograph (300 dpi minimum, .eps or .jpg file format) and company logo (.eps format preferred) to Wit.Woty@gmail.com no later than **Friday, July 24, 2009 at 5 pm EST**. Include the nominee's name in the subject line of the email (EXAMPLE: Subject Line: lastname_firstname). The photo file should be identified as lastname_firstname.jpg, and logo as lastname_firstname_companyname.eps.

Confirmation of receipt of application will be sent. All nominations are final upon submission.

Thank you for submitting this application for WIT's 2009 Women of the Year in Technology Award. Careful consideration will be given to all applicants.