



WOMEN IN TECHNOLOGY

WIT
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SINGLE MOTHERS' PROGRAM: MENTORS NEEDED

Are you a current WIT member?

Are you passionate about volunteering and making an impact to the lives of women and children?

Are you passionate about providing educational, professional, and personal support and guidance to single mothers'?

Do you want to be part of the WIT Mentoring Team?

Women in Technology (WIT) and its program and funding partners are providing a Cybersecurity Certificate program to benefit 20 disadvantaged adult single mothers, interested in science, technology, engineering, arts and math (STEAM) education and employment, and are looking to improve the quality of their lives and the lives of their children.



WIT members who serve as **Mentors** have the unique opportunity to **aid** in a **Participant's Professional Development** and to **Optimize their Education** by **sharing their knowledge, skills and experiences within Technology or Management**. The mentor serves as a **role model, friend and advocate** to the Participant for **twenty-four (24) weeks**. The **Participant shares the responsibilities for the relationship with the mentor** and is accountable for progress toward her **Educational Plan**.

Mentor Candidate Eligibility

- Must be a WIT Member (Click [HERE](#) to Join or email singlemothersmentorprogram@mywit.org for login assistance)
- Must work in Technology
- Must have minimum 5 relevant years' experience in the workplace, and have experience leading and managing teams
- Complete an online application and be accepted into the program
- Must attend orientation upon initial acceptance into the program. Note: all candidates that do not attend orientation will be disqualified from this program
- Willing to devote a minimum of 5 hours per month to contact mentee (+/- 5 hours based on need)
- Must commit to at least one hour per week to contact mentee
- Must commit to at least a 6-month (two semester) commitment to the program (Onboarding → Education → Placement), which includes 12-week post-graduation support
- Must possess the following skills: listening, empathy, advocacy, initiative, teaching, patience, honesty, diplomacy, approachability, compassion, be genuine, encouraging, and sharing
- Must be able to provide connections to subject matter experts that can provide mentee with additional training and course work support if needed
- Must be dependable, reliable and provide adequate level of feedback, support and response to mentee

Mentor Candidate Requirements

- Provide guidance to the participant on educational, personal, and professional growth
- Schedule at least one active contact (face-to-face meeting, video conferencing, or FaceTime, etc.) with mentee per month aka "M&M Connections"
- Initiate at least two passive contact (email, phone call, etc.) with mentee per month (Ex: Follow up with mentee to check on progress, ensure they are okay and provide support as needed)
- Create an atmosphere of openness, care and concern where meaningful communication and trust can exist
- Encourage participants to take advantage of support services within the program
- Schedule appointments with the mentee, and call to cancel meetings if emergencies arise
- Encourage mentee to be intentional and OWN their experience
- Follow through with appropriate action, if any, after meeting with your mentee
- Keep accurate records of each contact with mentee
- Encourage students to proactively meet with their professors early to identify any potential weaknesses in their academic performance
- Encourage mentee to keep you informed about his/her academic progress and provide support as needed
- Required to attend at least two monthly WIT Program Status Meetings

To Become a Single Mothers' Program Mentor

- **Complete** Mentor Application - Click [HERE](#) to Apply (**Application deadline March 1 @ midnight**)
- Mentor **must** attend Single Mothers' Program New Mentor Orientation (**March 10th – after hours/evening**)
- Mentor **must** take an Online Training about appropriate mentor and mentee relationships specific to the social and economic level of program participants (**March 10-13**) – (Details on training to be provided once you have been selected as a Mentor)

✉ If you have questions, please sent an email to: singlemothersmentorprogram@mywit.org

Program Leadership Team:

- **Shola Adeniyi (Shola)** – Volunteer Program Director – WIT Single Mothers' Mentoring Program
- **Tina Litzenberger** – Sr. Director, WIT Mktg & Communications and WIT Program Development and Special Programs